

GRADE XI ADMISSION ACADEMIC YEAR 2022-23

Date of Admission : 12th March 2022 (Saturday)

Time :- 9.30 AM General orientation to understand the new process and programs and finalize the admission same day. Be ready to wait for formalities and family meet to be over to close the admission same day.

Eligibility criteria:

The PT2/Pre-Board Midterm exam results will be taken into consideration for the provisional admission.

- Students must score 65% in English
- Students who wish to opt for science subjects - Physics, Chemistry and Biology must score 75% in science
- Students who wish to opt for Mathematics/Applied Mathematics must score 75% in Math
- The overall cut off is 75%

Note: For students from ICSE Board the eligibility criteria will be considered as mentioned below-

- * English - Average of language and literature.
- **Science - Average of Physics, Chemistry, Biology
- As per CBSE guidelines students who wish to opt for Mathematics at Sr. Secondary level must qualify in Mathematics (Standard) as per above eligibility criteria.
- Students with Mathematics (Basic) can opt for only Applied Mathematics.

Who needs to come: Both parents (preferably) with student.

What to bring:

- Photocopy of PT2/Pre-Board Midterm exam results
- 1 recent passport size photograph
- Birth certificate original or self-attested copy
- Aadhar Card copy for Indian Nationals and Passport copy for foreign nationals.

| Compulsory Subjects | Optional Subjects (any four) |
|---|--|
| <ul style="list-style-type: none">• English <p><u>Co-Curricular Subjects</u></p> <ul style="list-style-type: none">• General Studies• Work Experience• HPE | <ul style="list-style-type: none">• Mathematics (only if Mathematics Standard in Class X)• Applied Math• Physics• Chemistry• Biology• Informatics Practices• Economics• Accountancy• Business Studies• Psychology• Entrepreneurship• History• Painting |

Subject option will be offered only if minimum 6 students opt for any subject.

Process for Provisional Admission:

Date of 3rd Round – 12th March 2022(Saturday)

| | Time & Location | |
|--|---|---|
| Registration | 9.00 AM Atrium | |
| Orientation | 9.30 AM Auditorium | Parents and students will be oriented about the whole programme for Class XI |
| Purchase of Admission folder | Brochure Desk | |
| Academic Counseling | Academic Counselor Room | If parents need to have more discussion on academic area |
| Verification of Documents | 11.00 AM onwards Atrium | Verification of the documents and eligibility criteria |
| Online Form Filling | Atrium | |
| Family Meet | Respective Offices | Meeting with Director /Principal |
| Payment of fees | Accounts Desk | |
| Confirmation of Provisional Admission | | Confirmation of Provisional Admission will be sent via mail once the cheque is realized |
| Confirmation of Admission | <p>Admission Confirmation process will be done in the month of June after the verification of Std. X Final Board results and submission of related documents.</p> <p>Non submission of required documents will lead to non-confirmation of the admission and affect registration with CBSE.</p> <p>Documents to be submitted at the time of Admission Confirmation:</p> <ul style="list-style-type: none"> • Mark sheet of Class X Board Examination - Photocopy • Transfer Certificate / School Leaving Certificate – original • Migration Certificate – Photocopy <p>Please Note:</p> <ul style="list-style-type: none"> • Confirmation of admission is subject to meeting the eligibility criteria in Board Examination. • Failing to meet any of the above criteria will result in cancellation of Admission. <p>Management reserves all rights for confirmation of admission.</p> | |

Fee Structure:

| STD | Yearly Fees | 1 st Instalment 40% | 2 nd Instalment 20% | 3 rd Instalment 20% | 4 th Instalment 20% |
|-----|-------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| XI | Rs. 97000/- | Rs. 38800/- | Rs. 19400/- | Rs. 19400/- | Rs. 19400/- |

One time Admission Fee to be paid at the time of Admission:

Non-TOS Students –Rs. 50000/-

TOS Students- Rs. 25000/-

Total Fee to be paid at the time of Admission.

| One-time Admission Fee | 40% of the Annual fees | Total |
|----------------------------------|------------------------|-------------|
| Rs. 50000/- (Non-TOS student) | Rs. 38800/- | Rs. 88800/- |
| Rs. 25000/- (TOS student) | Rs. 38800/- | Rs. 63800/- |

Note: As a fee package for the batch, same fees will be retained for Class XII for this batch. One-time admission fee (non-refundable) and 1st installment 40% is to be paid on 12th March 2022 at the time of admission. Please carry your cheque book along.

Fee includes:

- Regular CBSE course studies
- Co- Scholastic subject areas viz, Health and Physical Education, General Studies and Work Experience.
- Curriculum enrichment and personality development activities
- Practical in relevant subjects
- Internal Assessments as per norms

Fees does not include:

- Uniform.
- Textbook and notebooks
- Stationery
- Study Visits/ Exchange Program
- Modular courses (it is optional)
- CBSE Registration and Examination Fee
- Transport (subjective to functioning of school in physical form)
- Lunch (Optional- subjective to functioning of school in physical form).

Any other facilities not mentioned in fee challan.

Admission Withdrawal Policy:**Application Process:**

- This process is effective only through written communication in the form of an application.
- Telephonic messages/ Verbal communication or an email will not be considered authentic.

- Transfer Certificate form to be filled (given from school office) and should be duly signed by both the parents.
- If the parent is a single parent/ any legal case pending/ a decree etc. submission of relevant documents is mandatory.
- Without the appropriate documents, the school leaving certificate will not be processed.

Refund of fees:

The refund of fees will be as per the school policy mentioned below:

- In all situations, at any given point of time, if withdrawal of admission takes place (before or after session begins) there is no refund applicable, be it provisional admission or confirmed admission.
- If the student is leaving the school after the session commences for the academic year, then he/she must pay any outstanding fees of the installments applicable for the period.

Processing of Transfer Certificate:

- The Transfer Certificate Form, once certified as 'No Dues' from Class Teacher, Library, Accounts Office and Administration Department, is further processed for producing the 'Transfer Certificate' within 10 school office working days.

Baishaki Bapat

Senior Administrator

Atreyi Saha

Vice Principal

Sangeeta Kapoor

Principal